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**City Manager's Report**  
**February 25, 2025 City Council Meeting**  
**Prepared by: Regina O'Connell, City Clerk**  
**Item #: 7.4**

**Subject:** Receive and File Update on Recent Public Records Requests

**Recommendation:** Receive and File Update on Recent Public Records Requests

**Purpose:** The purpose of this item is to inform the City Council of recent public records requests.

**Strategic Plan Strategy:** N/A

**Background:** In December, 2019, the City Council requested that a report of all recent public records requests be added to the City Council regular meeting agendas.

**Discussion:** Currently, the City Clerk's office does not have any open public records requests. The item listed in the table below is a request received since the last City Council meeting and is now complete and closed out.

DATE RECEIVED	BRIEF DESCRIPTION OF REQUEST	REQUESTER
02/17/2025	2767 Hawks Landing Ct: Any open code violations or permits	Manobala Maruthachalam/Coforge

**Options:** This report is for informational purposes only. No action is requested.

**Environmental:** N/A

**Cost:** There is no cost associated with this report.

**Budget Impact:** None.

  
 M. Cleve Morris, City Manager

  
 Regina O'Connell, CPMC, City Clerk